

## professionalSummary

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A creative, IT professional with expertise in the supervision and development of user-friendly and intuitive web sites and web-based applications using current industry technologies and standards for best practices and accessibility. Experienced in developing design strategies and improvements, as appropriate, with the utilization of project management, software development life cycle, and agile development to include project analysis, design, development, installation, training, maintenance, and technical documentation for timely deliverables. Efficient in managing multiple projects with varying levels of design complexity and available resources, specifically identifying, coordinating, and supervising appropriate team talent. Able to communicate effectively with all levels of an organization and provide patient guidance and assistance to respective teams, team members, or clients, as needed.

## professionalExperience

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### UI/UX Web Developer & Consultant

G2xDezignz, Jefferson City MO (Sep 1999 - Present)

- Provide consultation and/or design services, primarily focusing on personal and small business clientele. Services include web development (new web sites, site redesigns, and/or web-based applications) and desktop publishing (business cards, brochures, advertisements, flyers, event programs, T-shirt designs, etc).
- Continuously research and review new technologies, both in web and mobile development. Mentor and/or communicate with others interested in UI/UX and web/mobile development.

### Web/Application Developer & IT Administrator

JES Holdings, Columbia MO (Jun 2008 – Feb 2017)

- Managed network admin services such as Active Directory, Exchange email accounts, security groups, global distribution groups, Microsoft and Adobe software licensing, Barracuda web and email filters, MITEL VOIP phones, and audio/video conferencing services (Office Communications Services, Cisco and Blue Jeans).
- SharePoint developer and vendor liaison. Managed and coordinated with contractors to migrate a document repository system from FileNet to SharePoint 2007 (in 2009) and later from SharePoint 2007-2013 (in 2015). Communicated with business stakeholders on new SharePoint projects including design, testing, and implementation.
- Managed on premise and external web servers, web hosting and domain services. Collaborated with Marketing team in maintaining six affiliate company web sites and 175+ property sub-sites; processing responsive web designs utilizing Bootstrap and WordPress.
- Developed custom web-based applications/solutions, primary preference with PHP and MySQL
- Provided appropriate assistance as part of customer support/help desk. Mentored technical staff, where necessary, and provided appropriate technical analysis, business recommendations, and training solutions. Evaluated new technical devices for potential business implementation.

### Senior Web Developer, Team Lead for User Interface Group & Web Administrator

Missouri Office of the Secretary of State, Jefferson City MO (Mar 2001 - Jun 2008)

- Primarily responsible for all aspects of web activity including project analysis, design, technical writing, content editing, layout, graphical design/manipulation, web scripting/coding, site implementation, site integrity testing, and maintenance for all web environments (internet, intranet, and extranet).

- Present through two administrations, so developed and maintained two different web presences, managing four (4) web servers with a little over 1,500 web pages and creating a little more than 120+ web applications including several archival database collections (Birth & Death Records Database, pre-1910; African American Portrait Collection; Soldiers' Records: War of 1812 – World War I, etc.) and a Flash-based Election Night Reporting Map that was highlighted for the 2008 Presidential Preference Primary.
- Established documentation of policies, standards, and procedures for web development; maintained said documentation and insured appropriate adherences.
- Interviewed and hired appropriate web resources.
- Trained and supervised junior web and application developers, including contractual resources.
- Reviewed all web-based applications for functionality and/or accessibility for on-site and off-site developers, contractors, or vendors.
- Evaluated business/web software, making purchase recommendations and creating purchase requests where applicable.

### Computer Information Technologist/Specialist

*Missouri Department of Social Services, Jefferson City MO (Jul 1996 - Mar 2001)*

- Processed all web-based content and development services for the department and its divisions' websites.
- Created a digital, touchscreen kiosk system for use in the Prince Hall Family Support Center in St Louis, MO. Responsible for all aspects of the project – design and planning, code development, training, implementation, and maintenance – including user interface and audio/multimedia production.
- Trained and supervised team members, or appropriate clientele, on respective project development, client interaction, or project maintenance.
- Evaluated PC-based business software and made purchase recommendations.
- Provided PC and PC-based software/application technical support.

### technicalExperience

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[languages/frameworks]

- *Proficient in:* HTML/XHTML/DHTML, CSS, ASP, PHP, Web Accessibility, JavaScript, JQuery, XML, XSL(T), Bootstrap
- *Experience with:* Flash, .NET (ASP/VB/C#)
- *Familiar with:* CGI/Perl, Java, JSP, ColdFusion, AJAX

[software]

- *Databases:* MySQL, Microsoft SQL Server, Microsoft Access, and Oracle
- *Platforms/Operating Systems:* Mac/Apple iOS, Microsoft Windows, Microsoft Windows Server, Internet Information Services (IIS), Apache, Indexing Server (IS), Google Search Appliance
- *Programs/Applications:* Adobe (Acrobat, Dreamweaver, Photoshop, Flash, Fireworks, Illustrator, InDesign, Muse, LiveCycle), Microsoft (Word, Excel, PowerPoint, Access, Publisher, Visio, Visual Studio, Project, SharePoint), iWorks (Pages, Numbers, Keynote), WordPress, Joomla, Drupal

### education

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B.A., Psychology, *University of California, Los Angeles*